

# MADE OF MONEY

## FACILITATOR CHEAT SHEET

### Working together

There are a number of ways of approaching this:

- talk to people about respect and ask how they are going to show respect within the group; **or**
- ask people *what is a discussion? Or how are we going to get the most from our time together?*
- or**
- *as one group (or split if needed) formulate ideas for working for well together on the course, write on flipchart paper and stick on the wall.*

*Here is an example of the things you might discuss in case people need prompting but best for people to come up with their own suggestions.*

**OR**

- Confidential [you may need to remind people of certain circumstances when that may be broken i.e. safeguarding issues]
- Keep an open mind
- Respect other people's responses/values
- Don't talk over people
- Open and honest
- Only share what you feel comfortable with
- Mobile phones – off? Silent? Not on the table?
- Take turns to speak
- One conversation (but OK to explain if someone has less English)
- Time keeping
- No shouting down
- No bad / inappropriate language [rules around bad language may depend on client group]



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- Respect people's differences
- Take responsibility for our own learning
- Listen to each other